

# Visual Communications 2024–2025 PROGRAM APPLICATION

Graphic Design AAS  
Multimedia Arts AAS



## WELCOME!

Congratulations on applying for the Visual Communications program at Chemeketa Community College. We are excited that you are interested in joining our program and look forward to getting to know you. Please take a moment to read through this application to become familiar with the process and requirements.

## 2024–2025 PROGRAM DEADLINES

Program applications will be accepted beginning at **8:00AM** on **April 22<sup>nd</sup>** through **August 30<sup>th</sup>, 2024**.

Applications can only be submitted online following the instructions provided here and on the VC website and are prioritized on a first-come, first-serve basis. Incomplete applications will not be reviewed. Typically, approximately 24 students are accepted in the Graphic Design degree track and 24 in Multimedia Arts, with a cap of 48 total new students each year. If openings remain after the deadline date, the application period may be extended. Check the VC website for announcements regarding changes.

Applications must be submitted using a shared folder using Google Drive. All Chemeketa students have access to this service through their college e-mail address. Retain a copy of this application for your records.

Visit [www.chemeketa.vc/howtoapply](http://www.chemeketa.vc/howtoapply) for additional information.

## APPLICATION DATES

Program applications are accepted between

APRIL 22<sup>ND</sup> –  
AUGUST 30<sup>TH</sup>

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*The Visual Communications program is a limited enrollment program with special admissions procedures.*

*Students must be accepted into the VC program before enrolling in required program courses.*

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## APPLICATION CHECKLIST

*My complete application packet is included and contains:*

This **fully completed application** form. Save this PDF, completing all pages electronically.

**Essay** detailing my education, career path, and goals (Word, Google Docs, Pages, PDF, or text file).

**Portfolio** of previous creative work This should be a folder on Google Drive, shared with [peter.hoelter@chemeketa.edu](mailto:peter.hoelter@chemeketa.edu). Depending on which degree you are seeking, submit the following:

► For the **AAS in Graphic Design**, submit 9-12 examples of previous creative work. Fine art, 3D work, woodworking, photography—anything that demonstrates your creative thinking.

► For the **AAS in Multimedia Arts**, submit a mix of 5-10 items of your creative work in with fields of photography, filmmaking, digital video, animation, and motion graphics or other creative media.

PROGRAM PREREQUISITES

Prerequisites are established to be sure that you are prepared to be successful in program level classes. Success in these prerequisite classes will prepare you for the rigors of the Visual Communications program.

Visual Communications program applicants must either test out of the program pre-requisites by taking the college placement tests, or complete the classes with a ‘C’ or higher.

VISUAL COMMUNICATIONS PROGRAM PREREQUISITES
<b>XMTH5001A Numerical Reasoning</b> Complete, if required, before beginning program
<b>WR115 English Composition</b> If needed; may be taken during the first two terms

Students may apply for the program while prerequisites are being taken, but acceptance is conditional on having completed all prerequisite courses with a grade of “C” or higher prior to **August 16<sup>th</sup>, 2024**. Note that your financial aid status is affected by completing these prerequisites, and not having them completed may require additional time in the program.

Regarding the math requirement, please note that scoring above XMTH5001A on the placement tests does not waive the program math requirement but allows the student to complete a higher level of math. Students intending to transfer to a four-year school must complete MTH105 or higher for a Bachelor’s degree. Check the requirements of the college you are interested in attending. Scoring above the levels indicated on the placement tests allows the student to enroll directly in required program courses in writing, reading, and mathematics.

FOR MORE INFORMATION

Visit, call, email or check [www.chemeketa.vc](http://www.chemeketa.vc)

- For information specific to **graphic design** or if you are looking for **general program information**, contact Peter Hoelter, Program Chair, at [peter.hoelter@chemeketa.edu](mailto:peter.hoelter@chemeketa.edu)
- For information specific to **multimedia arts**, including photography, filmmaking, and motion graphics, contact Bret Malley at [bret.malley@chemeketa.edu](mailto:bret.malley@chemeketa.edu)
- For more information, visit **[www.chemeketa.vc](http://www.chemeketa.vc)**

The College is an equal opportunity/affirmative action employer and educational institution committed to an environment free of discrimination and harassment. Questions regarding sexual harassment, gender-based discrimination and sexual misconduct policies or wish to file a complaint contact the Title IX coordinator at 503.365.4723. For questions about equal employment opportunity and/or affirmative action, contact 503.399.2537. To request this publication in an alternative format, please call 503.399.5192. v24.0 April 2024



## VISUAL COMMUNICATIONS PROGRAM APPLICATION

Degree applying for:  
(check one)

**Graphic Design AAS**

**Multimedia Arts AAS**

**Name:**

LAST

FIRST

INITIAL

**K#:**

CHEMEKETA STUDENT K NUMBER

**Address:**

STREET

CITY

STATE

ZIP

**Contact:**

PERSONAL E-MAIL

MY.CHEMEKETA E-MAIL

PHONE #

1. I understand that an offer of admissions to the Visual Communications Program is dependent on my having completed, with a minimum grade of "C," any required prerequisite courses indicated on my college placement tests or be currently enrolled in these classes.
2. I understand that if I qualify for admission, I will be placed on the accepted list or alternate list according to the date and time my application is received. I will be notified at the myChemeketa email address listed above.
3. I understand that if my application demonstrates some program readiness, but that additional work is required before enrolling in the program, I will be placed on a deferred list and may resubmit my application when indicated work is completed. I will be notified of my application status by email. I may make an appointment with the program chair to clarify my admission status.
4. I understand that if my application packet does not demonstrate program readiness, I will be notified by the myChemeketa email address listed above. I may make an appointment with the Program Chair to clarify my status.
5. I agree to follow an approved term-by-term plan to assure that I will graduate in the designated length of time.
6. I have read and signed the student work/media release as part of this application.
7. I will work with my VC advisor to help me select and follow a term-by-term plan for my coursework in the VC program.
8. I understand that I must maintain a grade of "C" or above in all program classes. Failing to meet these requirements, I will be removed from the program until I retake and pass the class that did not meet the requirement. Since most program classes are only offered once a year, this may result in an additional year to complete the program. I will meet with my assigned faculty advisor immediately upon receiving a grade lower than a "C" to develop an alternative academic plan. In addition, I must maintain an overall grade point average of 2.0 in all required classes. Any exception to this policy will be determined after a joint meeting with all VC program faculty.
9. I have read the VC program policies and procedures including the information on academic honesty on the VC website and agree to abide by these guidelines.
10. I have attended or viewed online a VC overview session and/or met with the VC program chair.
11. Submission of this digital application will serve as my legal signature.

*Electronically sign this form by typing your name in the field below before submitting. Please retain a copy for your records.*

**Signature:**

**Date:**

*I am under 18 years old and my parent or guardian's signature appears below.*

**Parent/Guardian Name:**

**Parent/Guardian Phone:**

**STUDENT WORK/MEDIA RELEASE**

I \_\_\_\_\_ hereby consent that the photographs or video taken of me or of my work by the students or staff of Chemeketa Community College may be used in public display, print publications or on the Visual Communications or College websites for the purposes of publicity and program information.

These images may be used in whole, part, or composite in traditional or digital media without restriction as to changes or alterations.

I waive the right to inspect or approve the finished product or products that may be used in connection therewith or the use to which it may be applied.

I retain all copyright to my work, whether developed independently or for class projects. I acknowledge that while every effort will be made to identify my work by name when it is used in print or on the website, I release the rights to display my image or work without this credit.

I agree to pick up submitted projects promptly after assessment. Instructors will announce the location where graded work will be located. Work left beyond the announced return date may be missing or damaged. All student work from the previous term may be discarded at the end of the third week of each term.

I agree to make and maintain accurate copies of my digital work according to file management best practices as discussed in class. I am responsible for keeping my work on a portable storage device or online service like Google Drive, and for making backups of all my files. I hold the College and Visual Communications Program harmless in the event that my files are lost or damaged.

I agree that I may use the lockers provided to Visual Communications Program students at my own risk for the storage of projects and materials. I will promptly remove my property at the end of every term and release the Visual Communications Program from responsibility for missing or damaged projects or goods. I will provide my own lock and acknowledge that this lock may be cut off and removed at the end of spring term.

I agree to allow the Visual Communications Program to display my work in the hall or other display cases. I release the Visual Communications Program from responsibility for missing or damaged work. Original artwork (non-digital) will be placed behind glass if displayed in the hallway.

I acknowledge that I am over 18 years old and hereby consent to this agreement of my own free will, without being coerced or pressured.

**K#:****Date:****Last Name:****First Name:****Middle Initial:**

*I am under 18 years old and my parent or guardian's signature appears below.*

**Parent/Guardian Name:****Parent/Guardian Phone:**